All colleges have an application. Typically, you can submit a vocational, technical, 2-year or 4-year college/university application online and sometimes in person, or by mail.

**WHAT DO I NEED TO APPLY TO MOST COLLEGES?**

Your **official transcripts** from high school and college if you have earned college credit
Your **test scores** from the **SAT or ACT**

**GOOD TO KNOW:**

Some programs like **apprenticeships** vocational and technical certifications have a unique application process. Check out [lni.wa.gov](http://lni.wa.gov) for more information on apprenticeships or visit [sbctc.edu](http://sbctc.edu) for vocational and technical training programs.

**WHAT ADDITIONAL STEPS MIGHT I NEED TO COMPLETE A 4-YEAR COLLEGE APPLICATION?**

**Personal Statement** – a way for the college to get to know you and why you are interested in the school

**Short Answer Responses** – additional questions that may focus on specific concepts, such as diversity, culture and examples of persistence/overcoming adversities.

**Activity Log/Resumé** – a list of **extracurricular activities** that can include clubs, sports, jobs and anything you do outside of school.

**Letter of Recommendation** – a letter from a teacher, counselor, coach, etc. that can speak to your qualities, characteristics and capabilities.

**ANYTHING ELSE?**

You may need to pay a fee in order to submit a college application.

However, you may be eligible to receive a **fee waiver**:

- If you are a College Bound Scholarship student
- If you receive free and reduced price lunch
- If you participate in programs like TRiO, Upward Bound, or GEAR UP
- If you are a youth in foster care
- If you took the SAT or ACT with a fee waiver
- Contact your high school counselor, college admissions office, National Association for College Admission Counseling, or The College Board to inquire about fee waivers.

**DON’T FORGET:**

You could be competing against MANY other applicants. Make sure your answers are a clear and true representation of who you are and how you have prepared yourself!